



FELLOWSHIP OF CHRISTIAN ASSEMBLIES

Connecting to Advance God's Kingdom

ELDERS' MEETING Thursday, April 18, 2019 9:00 am MT

Join with Video: <https://zoom.us/j/4033413408>

Join by Phone: 647-558-0588, Meeting ID: 403-341-3408 # (no participant ID, just hit #).

AGENDA				
Page	Item			Presenter
	1.	Roll Call, Prayer & Devotional		Bryan
	2.	Approval of Agenda		Glenn
1-6	3.	Acceptance of Minutes: March 21, 2019		Glenn
	4.	FCA Update and Reports		Glenn
	4.1	Fellowship Pastor		Glen
	4.2	Missions' Coordinator		James
	4.3	Clearwater College		Paul
	4.4	FCA Media Report		Trevor
	5.	FCA Secretary-Treasurer Report		
7-9	5.1	Financial Statement and Balance Sheet – March 31, 2019		Gene
10	5.2	Update on Office Transition Budget		Gene
11-12	5.3	Update on Convention Budget		Gene
	6.	2019 Convention		
	6.1	Update on Envisioning Meeting		Bryan
13-15	6.2	ABM Agenda & Schedule		Glenn
16-25	6.2.1	Articles Amendment - Final		Gene
	7.	Follow-Up Items		
	7.1	Convene FCA Plus Board Meeting		Glenn
26	7.1.1	FCA Plus Acceptance of Minutes: March 21, 2019		Glenn
27-29	7.1.2	FCA Plus Committee Recommendations – April 9, 2019		Gene
30-33	7.2	Elders' Retreat Follow-Up Item – Future Conventions		Glenn
	8.	New Business / Information Items		
	8.1	FCA Prayer Emails		Glenn
	9.	Next Meeting: Thursday, May 16, 2019 (Devotional by Glen Forsberg, Regional Coordinator will be Cory Rosenfeldt of the Northern AB & BC Peace Region)		



Item 3.1

FELLOWSHIP OF CHRISTIAN ASSEMBLIES

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Connecting to Advance God's Kingdom

ELDERS' MEETING Thursday, March 21, 2019

MINUTES

PRESENT: Glenn Breitzkreuz, Chairman
Trevor Hoskins, Vice Chair
Gene Enns, Secretary-Treasurer
Beverly Fawcett
Glen Forsberg
Paul Reich -
Duane Siemens
Autumn Sellen, Recording Secretary

PRESENT BY INVITATION: Allen Lagore

REGRETS: Bryan Swash
James Humphries

The meeting was called to order at 9:02 am.

EM 19.03.21-01 **Roll Call & Prayer:** Glenn Breitzkreuz shared a devotional on Romans 14:22. The vision God gives is always going to be beyond our perception of our ability. God knows we will arrive at that crisis at some point. When we do, we must avoid scaling the vision back to something we think we can accomplish with the ability or resources we have. God builds his church. The vision he gives will always be for the glory of God and the well-being of others. That will help keep us on course. That which organisationally expedient is not always the same as that which is Biblically functional. We need to keep our eyes on Jesus.

Trevor Hoskins led in prayer.

EM 19.03.21-02 **Approval of Agenda:** It was Moved and Seconded that the agenda for the March 21, 2019 meeting be approved.
Moved: Glen Forsberg
Seconded: Trevor Hoskins
CARRIED

EM 19.03.21-03 **Regional Coordinator:** Regional Coordinator Allen Lagore of the Saskatchewan East Region shared with the group that their area is a lot of small communities and many don't have church buildings but meet in houses. They have regional meetings every 3-4 weeks. They try to do training sessions and give ministers materials to study and grow. Because of the distance, it can be hard for some to travel to the meetings. Allen goes and connects with the ministers down in that area that cannot come to the regular meetings. He has been encouraging the ministers to attend the convention in

Vancouver. The distance and cost to attend convention is a lot for most of ministers in his area. Their goal is to love on and encourage the pastors and minister to them, as well as help them with material. They have also been working on training people to use the online FCA tools to connect.

Allen Lagore left the meeting at 9:35 am.

EM 19.03.21-04 **Acceptance of Minutes:** It was Moved and Seconded that the minutes of the February 21, 2019 meeting be accepted.
Moved: Gene Enns
Seconded: Beverly Fawcett
CARRIED

EM 19.03.21-05 **Fellowship Pastor Report:** Glen Forsberg shared an update on his meeting with John Sprecher. 1. The U.S. has a more casual approach to endorsing of new ministers, they choose between a. through a local church or b. two ministers. Most choose to be endorsed through the local church. For International churches/groups to be recognized by the FCA, they must have had a historic relationship with the U.S. church. 2. Coordinators Dinner Convention: Monday, May 6th 6PM. Glen needs to confirm numbers of regional coordinators and elders that are attending. 3. The U.S. wants to host the 2022 International FCA Convention since it is the 100 year anniversary of the FCA in the U.S. 4. Heritage Committee: John Lucas is the contact person. 5. Victoria church working on the issues to bring reconciliation. 5. Ongoing need to clarify protocol of the FCA. Glen has an upcoming visit to Toronto for April 6th gathering.

EM 19.03.21-06 **2022 International Convention:** It was Moved and Seconded that the request from the U.S. to host the 2022 International Convention be brought to the members at the ABM during the Vancouver Convention.
Moved: Glen Forsberg
Seconded: Paul Reich
CARRIED

ACTION: Autumn add to ABM agenda. Glen communicate to John Sprecher that the Elders are in agreement but will bring it to our members for a vote at convention.

Proposed schedule of upcoming convention: 2019 Vancouver, 2020 International in California, 2021 Canadian National in Alberta, 2022 U.S. International, 2023 National Canadian, 2024 International Convention in Canada, 2025 National Canadian

EM 19.03.21-07 **Clearwater College Report:** Paul Reich gave a brief report that they just finished 12 day ministry tour. It was a wonderful time praying for people. The students did an excellent job. At this time there are 9 new students for this fall which is ahead of previous year's patterns.

EM 19.03.21-08 **FCA Media Report:** Trevor Hoskins gave a brief report that one of the key issues that we are facing is getting people to use the new resources and tools online.

ACTION: Autumn will make a tutorial video of website features and look at including email notifications from member interaction.

EM 19.03.21-09 **Financial Statements:** Gene Enns gave a financial update for February 28, 2019. He noted that there are two new things that have not been on there before. Prepaid expense for \$1,000 is the deposit for next year's Elders' retreat in Banff. It is only considered an expense next year. Current liabilities had a line added for FCA credit card. Income had a few more membership fees that came in February. Technical support line is payment to Autumn Sellen for her work. Office supplies line reflects the new stationery needed for Grande Prairie address. Our net operating loss was \$14,600. For the year we are fine because membership fees were counted as revenue in January. Gene was able to talk to the accountant and he is favourable on what we are doing. It shows that we were in a deficit position last year (2018) because there was a shift in accounting methods. We were using a cash system previously, now we are using accrual system.

EM 19.03.21-10 **Articles Amendment:** Gene Enns presented that these changes are mostly to line up with what we are currently doing but we have not updated our documents to reflect the way we operate. There are more changes that will need adjusting but not being proposed right now. These items will be brought to ABM to be voted upon.

The board agreed to the following amendments:

1. **Number of Directors:** In order to reflect how we currently operate, the minimum number of directors to be decreased from 4 to 3, and max number of directors increased from 8 to 12. The recording secretary will be removed from the director list.

2. **Statement of Purpose:** An update to the Statement of the Purpose of the corporation is needed in order to pursue chartable status. We need to legally change to reflect what the FCA is about. It doesn't mean that we are doing all of these things, but that we can partner with those that are.

The purposes of the FCA are:

1. To advance religion by conducting public worship and by preaching and advancing the teachings of the Christian faith;
2. To advance religion by establishing, maintaining, and supporting evangelism, missions, and missionaries to propagate the Christian faith;
3. To advance religion by establishing, maintaining, and supporting Christian places of worship;
4. To advance religion by promoting and facilitating fellowship among churches and Christians of like faith;
5. To advance religion by producing, publishing, distributing, and selling Christian literature;
6. To advance religion and education by establishing, maintaining, conducting, and supporting schools and programs of instruction based on Christian teachings;
7. To advance religion and education by providing scholarships based on qualifying criteria to allow candidates to attend post-secondary Christian education;
8. To relieve poverty by providing financial assistance based on qualifying criteria to allow candidates to attend post-secondary Christian education;
9. To relieve poverty by providing for education, skills training, the basic necessities of life, and other humanitarian needs in accordance with the tenets of Christianity; and
10. To assist with the efficiency and/or effectiveness of the carrying out of the charitable purposes and activities of other affiliated Christian charities

by facilitating, administering, advising, or otherwise assisting in charitable and administrative areas.

4. Class of Members: Currently it says one class of memberships and each have one vote. However, we do not operate that way. We need to have 3 classes: Individual (Class A), Church (Class B) and Parachurch (Class C).

5. Distribution of property remaining on liquidation: In the event of the dissolution or winding-up of the corporation all its remaining assets after payment of its liabilities shall be distributed equally amongst its Class B and Class C members that are qualified donees at the time of dissolution.

6. Additional Provisions:

Suggested Provision 1: The corporation shall be carried on without the purpose of gain for its members, and any profits or other accretions to the corporation shall be used in furtherance of its purposes.

Suggested Provision 2: Directors shall serve without remuneration, and no director shall directly or indirectly receive any profit from his or her position as such, provided that a director may be reimbursed for reasonable expenses incurred in performing his or her duties. A director shall not be prohibited from receiving compensation for services provided to the corporation in another capacity.

Suggested Provision 3: Our bylaw amending process currently refers to "...an affirmative vote of at least two-thirds (2/3) of the members at a meeting duly called..." This means abstentions (including blank ballots) hold the same power as a negative vote. Both the Act and Robert's Rules of Order by default use the number of votes cast as the point of reference, not the number of members present. In order to align ourselves with this, an amendment is required.

ACTION: Gene Enns to write this proposal.

Suggested Provision 4: The directors may appoint one or more directors, who shall hold office for a term expiring not later than the close of the next annual general meeting of members, but the total number of directors so appointed may not exceed one-third of the number of directors elected at the previous annual general meeting of members.

Suggest Provision 5: The members shall not be entitled to vote separately as a class or group on an amendment to: 1. effect an exchange, reclassification or cancellation of all or part of the memberships of such as class; or 2. Create a new class or group of members having rights equal or superior to those of the members of any particular class.

It was Moved and Seconded to amend our Articles of Incorporation.

Moved: Trevor

Second: Duane

CARRIED

EM 19.03.21-11 **Extend Meeting:** It was Moved and Seconded to extend the meeting by 30 minutes.

Moved: Beverly Fawcett

Second: Trevor Hoskins

CARRIED

EM 19.03.21-12 **ATB Bank Account Signatories:** It was Moved and Seconded that Gene Enns be added as a signatory to the ATB account as of April 1, 2019.
Moved: Trevor Hoskins
Seconded: Beverly Fawcett
CARRIED

It was noted that Gene Enns abstained from the vote.

EM 19.03.21-13 **Updated 2020 Draft Budget:** Gene Enns noted that there is currently a surplus in the 2020 budget. Due to upcoming unknown costs, line 11 'Transition and Development Costs' should be adjusted to \$20,000. This would cover additional expenses incurred by CFA for the FCA office. Other rationales for the space in the budget: 1. Subsidy for 2020 International Convention in U.S., 2. Fellowship Pastor in the East, and 3. online resource developments.

It was Moved and Seconded that line 11 of the 2020 budget be increased to \$20,000 leaving a budget surplus of \$5,000.

Moved: Gene Enns
Second: Paul Reich
CARRIED

EM 19.03.21-14 **FCA Plus Board Meeting:** The Elders convened as the FCA Plus Board.
(See the attached FCA Plus Board Meeting minutes.)

EM 19.03.21-15 **Annual Envisioning Meeting Agenda:** Glenn suggested Bryan Swash to take the template and take care of the Envisioning Meeting Agenda.

ACTION: Bryan Swash will be facilitating the flow of Envisions Meeting.

EM 19.03.21-16 **Annual Business Meeting Agenda:** The Annual Business Meeting Agenda was reviewed and confirmed.

ACTION: Gene to be prepared to give detailed presentations. Autumn will put a motion on ABM Agenda to allow the U.S. to host the 2020 convention.

ACTION: Autumn add Report of Envisioning Meeting to ABM Agenda. Trevor will write a report out of the Envisioning Meeting to be added to the ABM that captures the visionary tone of Envisioning Meeting.

EM 19.03.21-17 **Statement of Common Beliefs – U.S. Final Draft:** Rich Doebler's final version of the Statement of Common Beliefs was reviewed. This will be added to the Annual Business Meeting Agenda for approval at the 2019 Vancouver Convention.

It was moved and seconded that as a follow up to all other actions on the unified statements of beliefs that we only bring the "We Believe" and below portion of the unified Statement to the ABM in Vancouver.

Moved: Gene Enns
Second: Trevor Hoskins
CARRIED

EM 19.03.21-18 **National Week of Prayer:** Glen Forsberg reviewed his National Week of Prayer initiative. The date was confirmed. Glen would like to present this at the Convention. The board was in agreement of moving ahead.

EM 19.03.21-19 **Using Zoom Video:** Next meeting we will be using Zoom video conference calling.

ACTION: Everyone please go ahead and download Zoom to be prepared for our next meeting.

Trevor Hoskins motioned to adjourn at 11:31 am.

The next Elders' Meeting is scheduled for **Thursday, April 18, 2019 at 9:00 AM (MT)**. The devotional will be led by Bryan Swash, and the Regional Coordinator joining will be Earl Toews of the Manitoba & Northwestern Ontario Region.

Item 5.1

FCA Income and Expense - March 2019					
		2018 Actual Income	INCOME Current Month	YTD INCOME	2019 Budget
1	REVENUE				
2	Church Fees	66,406	-	71,213	72,000
3	Minister's Fee	58,100	430	65,610	66,000
4	Offerings for Special Projects	2,200			
5	Donations	145		20	
6	Funds to off-set Fellowship Pastor	7,240		250	6,000
7	FCA Plus Premiums				
8	FCA Plus Fees	3,870	469	1,379	5,460
9	Other Income	0			150
10	Interest Income	1,463	7	20	2,050
11	Scholarship Income				
12	TOTAL REVENUE	139,424	906	138,492	151,660
		2018 Actual Expense	Expense Current Month	YTD EXPENSE	2019 Budget
13	EXPENSE				
14	Payroll Expenses				
15	Wages and Salaries	54,176	4,262	15,628	26,000
16	FCA CPP/EI Portion	2,979	367	1,006	1,500
17	Employee Benefits	7,788	665	1,994	4,500
18	Total Payroll Expense	64,943	5,293	18,628	32,000
19					
20	Contracts		3,625	3,625	48,000
21					
22	Convention Expenses				
23	Travel	1,282	443	443	2,500
24	Accommodations	1,223			2,250
25	Meals	131			500
26	Regional Coordinators Dinner				2,000
27	Convention Subsidy	(1,000)			10,000
28	Special 2017 Convention Subsidy	7,494			
29	Registrations	555	220	420	600
30	Special Expenses	123			150
31	Fellowship Media				
32	Travel & Expenses for Heritage Award	2,200			2,000
33	Total Convention Expenses	12,008	663	863	20,000
34					
35	Corporate Committee - Leadership Expenses				
36	Travel	3,932	531	3,754	4,000
37	Meals	2,515	34	2,549	2,800
38	Accommodations	3,512		2,682	3,500
39	Special Expenses				
40	Pastor's Regional Dinner				
41	Insurance	2,705		-	3,000
42	Total Corporate Committee	12,663	565	8,985	13,300
43					
44					
45	EFC Annual Fees	1,800		-	1,800
46					
47	Fellowship Media	3,943			-

48					
49	Honorariums - Regional Coordinators	6,500			7,000
50					
51	Ontario Expense				
52	Office Supplies	90			-
53					
54	Other - FCA Scholarships	2,785			-
55					
56	General & Administrative Expenses				
57	Accounting & Legal Fees	2,100	3,045	3,045	2,100
58	Technical Support	3,000		1,775	-
59	Courier and Postage	1,735	266	266	1,200
60	Bad Debts	1,215			
61	Interest & Bank Charges	157			300
62	Office Supplies	1,267	159	813	1,800
63	Convention Bursary	4,500			5,000
64	Office Equipment	304	865	865	800
65	Other	158			300
66	Special Gifts	1,188			
67	Telephone	1,606	244	529	1,500
68	Travel	13,579	752	752	16,000
69	Business Fees & Licenses	367			500
70	Directory Expense				
72	Total Office Expense	31,177	5,332	8,046	29,500
73					
74	TOTAL OPERATING EXPENSES	135,909	15,478	40,147	151,600
75	NET OPERATING INCOME/LOSS	3,515	(14,573)	98,345	60
76	RESTRICTED FUNDS	Opening Balance	Income	YTD Income	Balance & Fund
77	Church Planting Endeavors	18,126			
78			Expense	YTD Expense	
79			-	-	
80	NET RESTRICTED INCOME/LOSS			-	18,126
81	RESTRICTED FUNDS	Opening Balance	Income	YTD Income	Balance & Fund
82	Scholarship Fund	20,000			
83			Expense	YTD Expense	
84					
85	NET RESTRICTED INCOME/LOSS				20,000
86					
87	Operating and Restricted Total Net Income	3,515	(14,573)	98,345	60

Executive Notes

Line 20 - Gene & Autumn contract administration
 Line 33 - Gene's Convention Registration and flights
 Line 42 - Payment re: Banff retreat
 Line 57 - Fees were higher this year due to additional work
 Line 59 - Mail forwarding fee
 Line 64 - Laptop purchase
 Line 67 - Zoom and other telephone transition expenses

FCA Plus

Comparative Balance Sheet

	As at 31/03/2019	As at 31/03/2018
ASSET		
Current Assets		
ATB Chequing Account	110,505.52	90,314.57
FCA Plus Account (Servus CU)	31,097.36	20,883.30
East (Ontario)	0.00	81.93
Total Cash	141,602.88	111,279.80
Accounts Receivable	2,868.27	0.00
FCA Plus Transferred Accounts Rec.	0.00	8,798.43
Total Receivable	2,868.27	8,798.43
Prepaid Expenses	1,294.71	0.00
Total Current Assets	145,765.86	120,078.23
Other Assets		
Investments - GIC	65,045.36	65,045.36
Church Planting Endeavors Funds	18,126.00	18,126.00
Total Other Assets	83,171.36	83,171.36
TOTAL ASSET	228,937.22	203,249.59
LIABILITY		
Current Liabilities		
FCA Credit Card	382.60	0.00
Accounts Payable	8,423.39	0.00
Accrued Liabilities	2,100.00	2,100.00
Vacation payable	0.00	-23.57
EI Payable	228.34	220.37
CPP Payable	467.28	390.82
Federal Income Tax Payable	865.16	690.40
Total Receiver General	1,560.78	1,301.59
Total Current Liabilities	12,466.77	3,378.02
Deferred Revenue		
Deferred Revenue - Heritage Award	800.00	1,000.00
Deferred Revenue-Convention Bursary	0.00	2,000.00
Total Deferred Contributions	800.00	3,000.00
Prepaid Church Fees	0.00	0.00
Prepaid Minister's Fees	0.00	0.00
Total Deferred Revenue	800.00	3,000.00
TOTAL LIABILITY	13,266.77	6,378.02
EQUITY		
Unrestricted Net Assets		
Retained Unrestricted Net Assets	79,199.23	77,849.23
Transfers To/From Int. Rest. Funds	0.00	0.00
Current Net Assets	98,345.22	83,061.34
Total Unrestricted Net Assets	177,544.45	160,910.57
Internally Restricted Funds		
Crane Memorial Scholarship	20,000.00	17,835.00
Church Planting Endeavors	18,126.00	18,126.00
Total Internally Restricted Funds	38,126.00	35,961.00
TOTAL EQUITY	215,670.45	196,871.57
LIABILITIES AND EQUITY	228,937.22	203,249.59

Item 5.2

Subject: Budgeting for CFA's role in FCA office setup

From: Susan Cassell <scassell@cfachurch.ca>

Date: 4/17/2019, 4:59 PM

To: "gene@fcaministers.com" <gene@fcaministers.com>, Autumn Sellen <autumn@fcaministers.com>

Hi Gene and Autumn,

I spoke with Glenn and he asked me to pass this information along so it could be discussed at tomorrow's meeting.

This is an estimate of the hours we have dedicated to FCA office so far for start-up.

worked ESTIMATE

Scanned ministers files from 4 of 6 boxes 45 hours (2 left to do 20 hours) Total Estimate 65

Loaded files to Google Drive 1 of 6 boxes 7 hours (5 left to do 35 hours) Total Estimate 42

There are 3 boxes with churches info (15 hours per box) 45

152 hours X \$20 = \$3,040.00

152 estimated hours to scan and load to Google Drive all minister and church files. At a rate of \$20 to \$25 per hour.

I don't think the hourly charge was discussed, I think we will just cover our wages for each individual and they all fit between \$18 to \$25)

Based only on the last month my hours have been 3 to 5 hours per week.

My thought is that may increase and decrease based on demand and timing.

And until you get here, Gene, I do not know what else you and Autumn would like scanned and loaded to Google Drive.

There is FCA Plus stuff as well as Elders meeting stuff that you will have to look at.

I just wanted to give you a heads up on budgeting for the work that we are doing here. If you have any questions just let me know.

Hope this makes sense.

Susan Cassell



Item 5.3

On 4/17/2019 8:52 AM, gene@fcaministers.com wrote:

Hi Autumn,

So I received an update from Jim this morning. I guess there are a number of refunds that had not been accounted for, amounting to nearly \$4000. And with some other adjustments, the revised deficit is updated to be closer to \$5500. If you included my last email in the agenda, then include this statement as well (if I'm not too late).

Gene Enns

Hi Autumn,

I just spoke with Jim Reimer. There are a few things to inform the Elders about at the conference call:

1. He is anticipating 160 people to be at the Envisioning meetings. That's a large group relatively speaking.
2. He needs to know asap if there is any paperwork that needs to be printed for the envisioning meeting on his end. Otherwise, we'll need to print it and bring it or pay an arm and a leg or two to print it at the hotel.
3. I have attached the latest copy of the working budget for Convention. There are still a few unknowns, but this is looking a whole lot better than it did a few weeks ago.

So please include this as an item for Thursday.

Gene Enns

2019 FCA Canadian Convention Proposed Budget

Number of Attendees	213
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Income

Registration	Price	Number	Total Income
Convention Rate Early Bird feb 15	\$ 200	0	\$ -
Convention Rate Feb 16-March 15	\$ 250	0	\$ -
Convention Rate March 15- Convention	\$ 300	0	\$ -
spouse	\$ 154	0	\$ -
Student	\$ 154	0	\$ -
Total Registration			\$ 43,744
One Day Rate offering	\$ 154	0	\$ -
Advertising			\$ 1,000
Display Tables			
FCA	\$ 45	6	\$ 630
Non-FCA	\$ 65	5	\$ 260
FCA Coordinators Meeting			\$ 2,000
Lambs donation			\$ 1,000
Donations fca			\$ 10,000
FCA bc churches			\$ 5,700
Total Income			\$ 69,334

Expenses

Speaker		
Honorariums		\$ 9,600
Hotel		\$ 1,200
Travel		\$ 1,400
Food		\$ 1,474
Hospitality packages for main speakers		\$ 100
		\$ 13,774

Convention Costs

Food Costs	\$ 45,050
Room Rental	\$ -
Service Charges & Taxes	\$ -
total	\$ 45,050

Promotion

Web Design & Website	\$ -
Local Advertising/facebook	\$ 200
	\$ -
Special Paper for letters	\$ -
	\$ 200

Event Costs

Equipment Rental		\$ 5,200
Online Registration Fees	\$ 7	213 \$ 1,491
honiraum for musicians		\$ 1,125
Delegate Package (incl name tag, bag & programs)	\$ -	213 \$ 1,120
printing		\$ 400
Decorations		\$ 200
tour bus cost		\$ 1,230
		\$ 10,766

Total Expenses	\$ 69,853
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Net Gain/(Loss)	-519
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Item 6.2



ANNUAL BUSINESS MEETING AGENDA

Wednesday, May 8, 2019 | 2:45 PM
Executive Airport Plaza Hotel & Conference Centre, Richmond, BC

2:45 – 3:05 pm

- 1) Welcome, opening remarks & prayer
 - Introduce platform delegates: Yourself as Elder and Chairman,
Robert Parmenter as Parliamentary,
Autumn Sellen as Recording Secretary
(and any others)
 - Introduce new ministers and church delegates [ask them to stand and speak out their names and what church/ministry and city they're from]
 - Give instructions about 'yes' and 'no' voting cards for use when voting on motions.
 - Ask Robert Parmenter to bring initial Roster Report to establish quorum
(Pg.37 of Handbook, Part 1, section D: *A quorum shall consist of 25 representatives present at any duly called business meeting*).
- 2) Request a motion to approve of Agenda as printed in Reports Booklet.
- 3) Request a motion to approve May 2, 2018 Business Meeting Minutes as printed in Reports Booklet.
- 4) Thank those who submitted reports. (no motion necessary)
- 5) Introduce Gene Enns to bring the Secretary Treasurer's Report.

3:05 – 3:25 pm

Secretary Treasurer's Report

Gene to present his written report.

Gene Enns to review Notice to Reader as printed in Reports Booklet (no motion necessary)

Gene to present 2020 Proposed Budget

Gene to make a motion to accept the 2020 Budget as presented.

3:25 pm Introduce Glen Forsberg to bring the Fellowship Pastor's Report

- 3:33 pm Introduce James Humphries' to bring the Missions' Coordinator's Report
- 3:40 pm Introduce Jim Reimer to bring the Group RRSP Report [Jim will introduce RRSP rep]
- 3:48 pm Introduce George Bradley to bring the FCA Plus Report

BUSINESS ITEMS:

- 3:55 pm Bring forward whatever decision/motions came out of the Envisioning Meeting

Scheduled Business Items:

- a. Statement of Common Beliefs Alignment
- b. Parachurches Permitted to Endorse
- c. Amendments to Articles of the Corporation
- d. Updating of Handbook (to separate Constitution & Bylaws from Policies & Procedures)
- e. 2022 International Convention Location

4:25 pm **AFFIRMATION OF ELDERS:**

- Note that ballots were distributed upon check-in; appoint 2 scrutineers.
- Request an updated roster report be brought to establish proper voting baseline (Robert Parmenter)
- Instruct voting delegates to circle their response for:
Elders for Re-election: Glen Forsberg, Trevor Hoskins
Elder for Election: Gene Enns
- Request the ballots be collected.
- Invite Glen Forsberg? to come to recognize James Humphries as an Elder Emeritus and present plaque.
[James now joins Brad Montsion, Jim Reimer, Roger Armbruster, John Lucas II, Gordon Setterlund, Wilfred Lawrenson, Paul Vallee and Lovelace St. John as Elders Emeritus]
Pray for James.
- Announce the ballot results for the Election and Re-election of Elders.
- Make a motion that the ballots be destroyed.

4:35 pm **2019 & 2020 CONVENTIONS:**

- Invite Gab Carlson to bring a promotion for the 2020 International Convention in San Diego, CA

4:40 pm ACKNOWLEDGEMENT OF STAFF AND VOLUNTEERS:

Many thanks to our speakers, staff and volunteers:

(Asked Jim or Ron to provide, but if they don't/can't, just do a generic thank you)

ADJOURNMENT:

Request a motion for adjournment.

Item 6.2.1

ABM Business Item c. Amendments to Articles of the Corporation

Introduction

The Fellowship of Christian Assemblies of Canada is a federally registered not-for-profit corporation registered under the Canada Not-for-profit Corporations Act. We have recognized that the articles and the bylaws that govern the corporation require various amendments in order to:

- Align our articles and present practices
- Establish the FCA for future endeavours

The articles are the official documents that are registered with the government to establish the legal existence of the organization and deal with foundational organizational issues (e.g. name, location, number of directors, purposes, etc.). The bylaws are the set of rules established by the organization to govern key operational aspects (e.g. directors, membership requirements, officers, meetings, finance, etc.) of the corporation.

The FCA Board desires to pursue registered charity status with the Canada Revenue Agency. Our present articles present some challenges to this initiative, and the proposed amendments will help address some of those challenges. This is a strategic review and alignment of our articles with the already-existing intentions, purposes, and vision that forms the FCA. This is *not* a comprehensive review of our bylaws. Only bylaws that have a direct relationship with the proposed article amendments are considered here. A comprehensive bylaw revision may take place in the future.

The following proposals are all considered *special resolutions* according to the Canada Not-for-Profit Corporations Act. As a result, they require affirmation by at least two-thirds of the votes cast. Our bylaws also presently state that any amendment to the bylaws requires affirmation by at least two-thirds of the members present at the meeting.

The current articles (called the Articles of Continuance) have been included for your reference.

1. Proposed Amendment #1: Minimum and maximum number of directors (Article 5, Bylaw Part II. C. 1., Bylaw Part II. A.)

Present Status

- a. The present articles state that our minimum is 3 and our maximum is 8
- b. The present bylaws state that our minimum is 4 (Part II. C. 1.)
- c. The present bylaws state that “The directors of the corporation shall be Chair, Vice-Chair, Secretary-Treasurer, Recording Secretary and the Fellowship Elders.” (Part II. A.)

Why an Amendment?

There are three items to address in this amendment.

First, we need to align our articles and bylaws regarding the minimum number of directors. For our desired functions, we are only required to have a minimum of 3 directors, which our articles already have in place. Therefore, an amendment of our bylaws is proposed.

Second, the role of the Recording Secretary was historically filled by serving elders or elected officers. Through the addition of gifted administrators to support the directors and office functions of the FCA, that responsibility has shifted. Although a recording secretary plays a key role by taking minutes at meetings, it is not usually understood to be a position of authority on its own. Therefore, an amendment to remove the position of recording secretary as a director is proposed.

Third, our articles state that our maximum number of directors is 8. However, even within the last year, at one point we would have had 11 individuals considered directors of the corporation at the same time, according to our present bylaw definition. Along with the second item already mentioned (removing one position), a proposal to increase our maximum to 12 will allow us to continue functioning as we have.

Proposed Resolution

Whereas, The articles and the bylaws of the FCA are in conflict regarding the minimum number of directors;

Whereas, The Recording Secretary is not normally understood to be granted the status of director ex-officio; and

Whereas, The current maximum number of directors in the articles of the FCA prevent the corporation from functioning according to the intention in the bylaws; therefore, be it

Resolved, That the minimum number of directors as indicated in the FCA bylaws be decreased from 4 to 3;

Resolved, That the bylaws be amended to remove the Recording Secretary as an ex-officio director of the corporation; and

Resolved, That the maximum number of directors as indicated in the FCA articles be increased from 8 to 12.

Proposed Amendment #2: Statement of the purpose of the corporation (Article 6)

Present Status

The statement of the purpose of the corporation is presently as follows:

The purpose of the FCA is to enable churches to share in mutual Christian care and practical cooperation in carrying out the Great Commission of our Lord Jesus Christ. The FCA is committed to both local church autonomy and inter-church cooperation as biblical norms for ministry.

Why an Amendment?

Although this statement is fine in general, the articles are meant to provide the *legal* purpose(s) of the corporation, rather than an inspirational purpose or a summary phrase. This is also perhaps the most significant part of the articles in any attempt at obtaining charitable status. Canada Revenue Agency has specific guidelines and expectations regarding wording of the purpose(s), and an attempt to obtain charitable status with the present wording would prove very difficult due to the vagueness of the description of charitable activities. Therefore, to clarify our legal purposes and help establish us for charitable status, an amendment is necessary.

Proposed Resolution

Whereas, Article 6 – Statement of the purpose of the corporation provides for the legal purposes of the FCA; and

Whereas, The present legal purpose does not align with CRA's expectations for charitable registration; therefore, be it

Resolved, That the current statement of purpose of the FCA in the articles, which is:

The purpose of the FCA is to enable churches to share in mutual Christian care and practical cooperation in carrying out the Great Commission of our Lord Jesus Christ. The FCA is committed to both local church autonomy and inter-church cooperation as biblical norms for ministry.

Be replaced with:

The purposes of the FCA are:

- 1. To advance religion by conducting public worship and by preaching and advancing the teachings of the Christian faith;**
- 2. To advance religion by establishing, maintaining, and supporting evangelism, missions, and missionaries to propagate the Christian faith;**
- 3. To advance religion by establishing, maintaining, and supporting Christian places of worship;**

4. To advance religion by promoting and facilitating fellowship among churches and Christians of like faith;
5. To advance religion by producing, publishing, distributing, and selling Christian literature;
6. To advance religion and education by establishing, maintaining, conducting, and supporting schools and programs of instruction based on Christian teachings;
7. To advance religion and education by providing scholarships based on qualifying criteria to allow candidates to attend post-secondary Christian education;
8. To relieve poverty by providing financial assistance based on qualifying criteria to allow candidates to attend post-secondary Christian education;
9. To relieve poverty by providing for education, skills training, the basic necessities of life, and other humanitarian needs in accordance with the tenets of Christianity; and
10. To assist with the efficiency and/or effectiveness of the carrying out of the charitable purposes and activities of other affiliated Christian charities by facilitating, administering, advising, or otherwise assisting in charitable and administrative areas.

Further Explanation

Purposes 1-5 address the advancement and promotion of Christianity around the world, and cover things like worship gatherings (e.g. conventions), evangelism, missions, church planting, fellowship gatherings (e.g. regional meetings), and Christian literature (historical, fiction, academic, etc.). Purposes 6-8 focus on Christian education and cover things like Bible College (e.g. should we want to partner in a post-secondary program) or local church programs, facilitating scholarships (e.g. Crane Memorial Scholarship), and bursaries. Purpose 9 addresses humanitarian causes, which are often a component of various missionary endeavours. Purpose 10 provides us with the ability to help member churches in a variety of ways (e.g. facilitating FCA Plus, perhaps providing guidance in administrative areas, etc.).

Two important things to note:

- These changes to the FCA articles have no bearing on the activities of member churches and para-church organizations. Those member organizations have their own purposes established in their corporate or other founding documents.
- Even if the FCA corporation itself is not carrying out these specific purposes, if the FCA corporation wants to partner with organizations that *do* carry out these specific purposes, our purposes need to allow for that. For example, if we want to provide funds for missions, scholarships, church planting, etc., our purposes need to provide for that in some way. Otherwise, we are operating outside of the boundaries of our purposes even if we are a charity.

2. Proposed Amendment #3: The classes, or regional or other groups, of members that the corporation is authorized to establish (Article 8)

Present Status

The statement in our articles is presently as follow:

The corporation is authorized to establish one class of members. Each member is entitled to vote.

Why an Amendment?

The bylaws of the FCA, and our precedent, has actually provided for three separate groups of members. There are individual ministers, church members, and parachurch members. Our bylaws presently provide up to two votes per church member. The articles are in conflict with this intention, since having only one membership class by default means that each member has only one vote (including churches). Therefore, to align our articles with the intentions and operations of the FCA, an amendment is required.

Note: Depending on the vote regarding the ability of parachurch organizations to have two votes each, only the applicable proposal below will be considered:

Proposed Resolution Option A (If parachurch organizations are granted two votes):

Whereas the articles and the bylaws of the FCA are in conflict regarding the different classes of members; therefore, be it

***Resolved*, That the current article regarding the classes, or regional or other groups, of members that the corporation is authorized to establish, which is:**

The corporation is authorized to establish one class of members. Each member is entitled to vote.

Be replaced with:

The corporation is authorized to establish the following classes of members:

- 1. Class A: Ministers. Class A members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class A member shall have one (1) vote at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.**
- 2. Class B: Churches. Class B members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class B member shall have two (2) votes at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.**
- 3. Class C: Parachurch Organizations. Class C members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class C member shall have two (2) votes at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.**

Proposed Resolution Option B (If parachurch organizations are *not* granted two votes):

Whereas the articles and the bylaws of the FCA are in conflict regarding the different classes of members; therefore, be it

Resolved, That the current article regarding the classes, or regional or other groups, of members that the corporation is authorized to establish, which is:

The corporation is authorized to establish one class of members. Each member is entitled to vote.

Be replaced with:

The corporation is authorized to establish the following classes of members:

1. **Class A: Ministers.** Class A members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class A member shall have one (1) vote at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.
2. **Class B: Churches.** Class B members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class B member shall have two (2) votes at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.
3. **Class C: Parachurch Organizations.** Class C members shall be entitled to receive notice of and to attend all meetings of the members of the Corporation and each Class C member shall have one (1) vote at each such meeting, except for meetings at which only members of another class are entitled to vote separately as a class.

Further Explanation

The bylaws outline conditions and other responsibilities and privileges for the different classes of members. Also, according to the Canada Not-for-profit Corporations Act, certain items that directly impact a class of members in a specific way require a separate vote from that class of members for approval (see proposed amendment #5 for additional information).

Note: In accordance with our bylaws, voting delegates of ministries with 2 votes must supply written authorization of the ministry in order to exercise that privilege. Delegates must be someone other than the individual voting ministers of the church.

Proposed Amendment #4: Statement regarding the distribution of property remaining on liquidation (Article 9)

Present Status

The statement in the articles is presently as follow:

In the event of the dissolution of winding-up of the corporation all its remaining assets after payment of its liabilities shall be distributed equally amongst its member churches.

Why an Amendment?

There are two adjustments proposed to this statement. First, considering parachurch organizations also contributing to the FCA as members, there is a desire to include parachurch organizations in the distribution of the remaining assets. Second, CRA requires that upon dissolution, all remaining assets of a registered charity be distributed to qualified donees (i.e. registered charities). It is presently possible that an FCA member church is not considered a qualified donee, even if the vast majority are. Therefore, in order to satisfy CRA's requirements as we pursue charitable registration, an amendment is required.

Proposed Resolution

Whereas, parachurch ministries contribute to the financial wellbeing of the FCA; and

**Whereas, CRA requires all registered charities to distribute remaining assets to qualified donees;
therefore, be it**

Resolved, That the current article on the statement regarding the distribution of property remaining on liquidation, which is:

In the event of the dissolution or winding-up of the corporation all its remaining assets after payment of its liabilities shall be distributed equally amongst its member churches.

Be amended as follows:

In the event of the dissolution or winding-up of the corporation all its remaining assets after payment of its liabilities shall be distributed equally amongst its Class B and Class C members that are qualified donees.

4. Proposed Amendment #5: Six Additional Provisions (Article 10, Bylaw Part VII)

Present Status

There are no additional provisions presently.

Why an Amendment?

There are six additional provisions proposed below, and one bylaw amendment proposed. None of these provisions provide any substantial change to how the organization has already been functioning or will function.

Proposed Provisions 1 and 2 are recommended by CRA for organizations seeking registered charity status.

Proposed Resolution

Whereas, CRA recommends various statements to be included in a charitable corporation's articles; therefore, be it

Resolved, That the following provisions be added to the articles:

- 1. The corporation shall be carried on without the purpose of gain for its members, and any profits or other accretions to the corporation shall be used in furtherance of its purposes.**
 - 2. Directors shall serve without remuneration, and no director shall directly or indirectly receive any profit from his or her position as such, provided that a director may be reimbursed for reasonable expenses incurred in performing his or her duties. A director shall not be prohibited from receiving compensation for services provided to the corporation in another capacity.**
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Proposed Provision 3 aligns our articles with what we already do. Where more than a simple majority is required for bylaw changes, a provision for this needs to be in the articles.

Related to Provision 3 is a slight adjustment to what number is used to determine whether a motion passes (e.g. two-thirds). Our bylaw amending process currently refers to "...an affirmative vote of at least two-thirds (2/3) of the members at a meeting duly called...." This means abstentions (including blank ballots) hold the same power as a negative vote. Both the Act and Robert's Rules of Order by default use the number of votes cast as the point of reference, not the number of members present. In order to align ourselves with this, an amendment is required.

Proposed Resolution

Whereas, Voting threshold provisions must be included in the articles in order to be effective;

Whereas, Abstentions do not normally hold the same status as negative votes; therefore, be it

Resolved, That the following provision be added to the articles:

- 3. In order to effect any ordinary resolution on an amendment to the bylaws passed at a meeting of members, a majority of not less than two thirds of the votes cast by the members who voted in respect of that resolution shall be required.**

Resolved, That the current formula for amending bylaws found in Part VII of the bylaws which states the following:

...an affirmative vote of at least two- thirds (2/3) of the members at a meeting duly called for the purpose of considering the said by-law...

Be amended as follows:

...an affirmative vote of at least two- thirds (2/3) of the votes cast by the members who voted at a meeting duly called for the purpose of considering the said by-law...

Proposed Provision 4 allows the Board to *temporarily* appoint an additional director (not an Elder, and not a vacancy) between annual meetings. That is what happened in 2017 (due to health issues of Brad Montsion) with the appointment of a new Treasurer (Gene Enns). The wording is taken directly from the Act. It means that, using the 2017 example, since there were four directors voted in at that year's meeting, between that annual meeting and the 2018 annual meeting, the board could appoint one more director (no more than 1/3 of 4), which was the Treasurer, who then was to be affirmed by the membership at the 2018 annual meeting.

Proposed Resolution

Whereas, The FCA's present articles do not align with applicable historical practices; therefore, be it

Resolved, That the following provision be added to the articles:

- 4. The directors may appoint one or more directors, who shall hold office for a term expiring not later than the close of the next annual general meeting of members, but the total number of directors so appointed may not exceed one-third of the number of directors elected at the previous annual general meeting of members.**

Proposed Provision 5 also seeks to align our articles with what we already do. Up to now, all decisions at business meetings have been voted on by all members present in one vote. However, with the clarification of voting classes, with the recognition that the Act provides for separate votes for different classes in a few cases, and in order to maintain a spirit of unity, this provision removes some of those

separate votes and allows the FCA membership as a whole to add, remove, or reclassify classes of members rather than requiring separate class votes on such proposals. There are other votes allowed to separate member classes that can't be removed, but this at least helps maintain the group nature of the Fellowship in most votes.

Proposed Resolution

Whereas, The FCA desires to make business decisions as one membership group as much as possible; therefore, be it

Resolved, That the following provision be added to the articles:

- 5. The members shall not be entitled to vote separately as a class or group on an amendment to:**
 - a. effect an exchange, reclassification or cancellation of all or part of the memberships of such class; or**
 - b. create a new class or group of members having rights equal or superior to those of the members of any particular class.**

Proposed Provision 6 allows us to have our annual business meeting at the International Conventions in the United States. The Act requires these meetings to be in Canada unless otherwise specified in the articles (section 159). Since we will be joining the FCA US brethren for international conventions every few years, our annual meetings will be held in the US. The Americans must do the same thing when we share the international conference in Canada. Therefore, to align ourselves with the Act and to enable us to legally continue to carry on our business meetings, we need to include this provision in our articles.

Proposed Resolution

Whereas, The FCA of Canada will be in the United States on occasion for conventions; and

Whereas, The Annual Business Meeting of the FCA of Canada members takes place at conventions; therefore, be it

Resolved, That the following provision be added to the articles:

- 6. The annual meeting of members of the corporation may be held outside of Canada if held at an International FCA Convention located in the United States during a year when no Canadian National FCA Convention is held.**



FELLOWSHIP OF CHRISTIAN ASSEMBLIES

Connecting to Advance God's Kingdom

Item 7.1.1

FCA PLUS BOARD MEETING

Thursday, March 21, 2019

MINUTES

The convening of the meeting coincided with the FCA Elder Board Meeting.

PRESENT: Glenn Breitzkreuz, Chairman
Trevor Hoskins, Vice Chair
Gene Enns, Secretary-Treasurer
Beverly Fawcett
Glen Forsberg
Paul Reich
Duane Siemens
Autumn Sellen, Recording Secretary

REGRETS: James Humphries
Bryan Swash

The meeting was called to order at 11:09 am.

FP 19.03.21-01 **Acceptance of Minutes:** It was Moved and Seconded that the minutes of the February 21, 2019 meeting be accepted.
Moved: Gene Enns
Seconded: Beverly Fawcett
CARRIED

FP 19.02.21-02 **FCA Plus Committee Meeting:** It was Moved and Seconded to request the FCA Plus Committee to convene a meeting on Tuesday, April 9, 2019 to review the annual benefits provider proposals and make their recommendation to the FCA Plus Board at their next meeting on April 25, 2019.
Moved: Gene Enns
Seconded: Paul Reich
CARRIED

FP 19.02.21-01 **Servus Credit Union Bank Account Signatories:** It was Moved and Seconded to add Gene Enns as an additional signatory on the Servus Credit Union bank account.
Moved: Duane Siemens
Seconded: Trevor Hoskins
CARRIED

It was noted that Gene Enns abstained from the vote.

Glen Forsberg motioned to adjourn at 11:11 am.



FELLOWSHIP OF CHRISTIAN ASSEMBLIES

Connecting to Advance God's Kingdom

Item 7.1.2

FCA PLUS COMMITTEE MEETING

Tuesday, April 9, 2019

MINUTES

PREAMBLE: *Our primary purpose for today's meeting is to review and assess the annual renewal offer, in order that we may provide a subsequent recommendation to the "Fellowship of Christian Assemblies of Canada National Elders Board," as they alone have the full governance to oversee the "FCA Plus Group Insurance Plan" and to fully administer it in good faith on behalf of all of its insured members.*

PRESENT: **George Bradley**, Chair (By standing nomination of this committee)
'FCA Plus' Insured Member, Senior Pastor of *Liberty Christian Assembly*, Red Deer
Brian Allan
'FCA Plus' Insured Member, Senior Pastor of *Withrow Gospel Mission*, Withrow
Leonard Beauchamp,
'FCA Plus' Affiliated Members' Representative: Past Elder, *Living Stones Church*, Red Deer
Charis Reich, Recording Secretary (Executive Assistant, *Liberty Christian Assembly*)

PRESENT BY TELECONFERENCE:
Gene Enns, Fellowship Of Christian Assemblies of Canada, Secretary - Treasurer
FCA National Elders Board Liaison to /and Voting Member of this Committee
(Appointed Successor to Pastor Brad Montsion, Elder Emiritus, FCA of Canada)

PRESENT BY INVITATION:
Scott Hanrahan, Broker from Integrated Benefits, Agent/Consultant serving us at the behest of the FCA National Elders Board, Member of *Living Stones Church*, Red Deer

FP 19.04.09-01 **Roll Call:** After greetings and socializing (once phone call was linked and audio tested) George Bradley took roll call, and with the arrival of Scott Hanrahan, called the meeting to order at 10:24 am.

FP 19.04.09-02 **Encon Annual Review:** Scott Hanrahan reviewed the Encon Group Inc. annual Insurance renewal proposal, that, if accepted by the FCA eldership, will take effect on May 1, 2019. Scott discussed the benefits, use history, and renewal rates, with an overall increase proposed of **12.8%**, which is on par with the healthcare market inflation increase, which is 11.5%. This year's health claims were 14% above the projected amount and Dental was also used 10% more than anticipated. This shows that the plan is being fully used by the membership of 61 people (due to some transition in employment 65 persons actually had been insured in the year). There was discussion on the idea of possibly adding a Health Spending Account, which is essentially an extra benefit fund that automatically may top up any of our benefit categories on a basis of which category reaches its maximum limit first. It will not be implemented at this time, but was brought to the table, and should be a future consideration based upon cost and benefit comparison. As well, Pastor George Bradley clarified that our Benefit Year correlates with the calendar year, with the changeover being December 31st and Jan 1st. Scott presented an update of current market value comparison from other providers as is required minimally every 2 years. *Sunlife*, *Great West Life*, *Equitable Life*, *Empire Life*, *Benefits by Design*, and *Dejardin* all declined to quote us for various reasons (expounded upon but not listed here). *Manulife*, *Cooperators*, and *GroupHEALTH* all

provided quotes and Scott discussed their benefits and drawbacks. His conclusion was that he would only recommend moving us if it made sense to do so, which it does not at this time. After thorough review and comparison, it was Moved and Seconded therefore to recommend the Encon renewal as presented to the FCA National Board of Elders to approve the renewal to commence on May 1, 2019.

Moved: George Bradley

Seconded: Len Beauchamp

NONE OPPOSED

CARRIED

FP 19.04.09-03 **New Business:** Scott Hanrahan was thanked and, after his departure, Pastor George Bradley brought to the table issues to discuss and contemplate in camera as new business.

FP 19.04.09-03a **Administration Fees Change:** The administration fees in last year's FCA budget presented at the conference in Winnipeg showed that they had been increased from \$5 to \$7 per member per month last year. The fees were changed at the FCA Elder Board meeting without the input or discussion of Pastor George as the FCA Plus Committee Chair or with this committee. Gene Enns clarified that the purpose of this was to combat Kara's salary costs more evenly as the FCA Plus Administrator. However that may well be a fair use of the fees, they historically were never intended to be their sole use. From inception, most administrator fees were borne by willing volunteers or contributions made by support staff without remuneration to administer, first through LSC, Wetaskiwin FGC, then Liberty CA, before going over to the FCA office at LSC, where it was suggested that the fees could somewhat be used to contribute against salary. Postage, printing, file storage, and bank fees were obviously drawn from these fees, but there was intention to pool sufficient resources to be used in advertisement and promotional materials that would expand the scope, use, and viability of further benefits being added. From the outset a retirement plan was envisioned, and possibly travel discount options for our group of accommodation and car rental discounts, and other options could be considered. Some of our benefits have not been used by membership and there will need to be an awareness of them provided. Gene assured no slight was intended and none has been but clarification of their intended purpose should be given consideration prior to them all being exhausted without due consideration by the eldership, though that is now entirely within their scope of responsibility if they so deem.

FP 19.04.09-03b **Ramifications from Having Ceased to Operate as a Society:** The Following MINUTES are herein presented **WITHOUT PREJUDICE:**

The future of the FCA Plus Committee was discussed as George Bradley and Len Beauchamp both encouraged the absorption of duties of this committee be absorbed by the FCA Elder Board, perhaps with a delegation or passing of the baton to other members eventually. Gene Enns discussed the importance of having members involved in the FCA Plus Committee who are more aware of, and interested in, the ins and outs of the FCA Plus insurance policy. The discussion ended on possible future roles of an FCA Plus committee, with an acknowledged agreement on the importance of having an agent and an avenue for concerns from FCA Members that is presently in place.

From the outset of envisioning the FCA Plus (and foundational documents will attest) we had sought that there would be representation expressed from a viewpoint of smaller congregation and also of larger congregations in our fellowship that are multi-staff. There are likely many people available within our fellowship with insight about insurance matters and business acumen that would be willing to serve or contribute and further assist the growth and development and envisioning of the FCA Plus into the

future. The committee meeting today is a reflection of that original tent by having two pastors involved of smaller congregations in our fellowship, themselves insured members, and Mr. Len Beauchamp, having been a designated representative on behalf of Living Stones Church who was an elder when he began serving in this capacity and is now a past elder but still a vital member of that congregation. In discussion today there is good reasons to break entirely from the present committee and establish something entirely new going forward as we have dropped the distinctive of operating as a society. We conclude with the understanding that there certainly will be necessary changes forthcoming just over an imminent horizon.

Issues arise concerning the handling of bank accounts which we have been notified would not be accessed to remove all funds from and open another account without providing a certificate of dissolution as a society. This may be onerous to produce given the absence of past year records even from the outset that may be required if this was to be pursued. We do not wish to create any possible issues that we may or may not be legally or financially obligated to should we make an attempt to operate as a society while in effect we are already deemed to be inoperative by the Province of Alberta. Therefore, it was highly recommended today that we let sleeping dogs lie and that the finances continue to be operated through the present existing bank account held at Servus Alberta. As inconvenient as that may appear, from an ease of banking perspective in the relocation of the FCA office or of new administrative personnel, it appears clearly to be the wiser choice to presently maintain. It may be prudent to gradually decline use by volume of deposits until a dormant account is left with an insignificant amount of \$5.00 or less over the course of the next year or two and then in effect all funds may be channeled through a new or other existing account held and administered by the Fellowship of Christian Assemblies of Canada in Trust for the FCA Plus Insurance Plan. This shall be the responsibility of the eldership to oversee regardless.

We are noting also that our current brochure still maintains the name *society* online where that brochure is linked via the FCA webpage and needs to be remedied with haste. Hopefully this can be remedied in time for this next FCA Annual Canadian convention to be held in Richmond, BC in May, 2019.

FP 19.04.09-04 **Adjournment:** George Bradley adjourned the meeting at 12:05 pm, with a word of appreciation toward Pastor Brian Allan and Len Beauchamp for their consistent service, and a general note of thanks to all participants.

Item 7.2

Follow-Up Items from the 2019 Elders' Retreat:

ER 19-06 Future Convention Planning:

Duane Siemens reviewed the groups' thoughts about a Convention Planning Committee:

- Start to strategize two years in advance so that the local host church isn't solely responsible for the vision and theme.
- FCA Convention template/task list divided into time frames.
- At least one Elder on core planning team.
- Clarifying financial obligations.
- Ensure a representative from Canadian Elder team is participating in an International Convention planning.

Trevor Hoskins said that any planning needs to feed back into our vision. Paul Reich suggested that we assess which FCA churches are physically able to host a Convention. Bryan Swash suggested that with two Conventions in a deficit position this is a good opportunity to make some major changes where the Elders take control of the Convention and start looking at alternate venues such as other denominations' churches, camps, etc.

ACTION: Paul Reich and Bryan Swash will begin to investigate locations for the 2021 Convention.

Schedule:

Gene Enns suggested hosting a Convention every other year in locations that have proven to be break-even or profitable and then alternate locations around the country.

2019 – National in Vancouver, BC

2020 – International in California

2021 – National in Alberta (ACTION: Glen Forsberg will contact John Lucas to inquire about Calgary as a possible location)

2022 – International in Toronto, ON?

2023 – National in Winnipeg, MB

2024 – International US

Suggested Convention Planning Committee:

Chairman – Trevor Hoskins

Financial – Gene Enns

Administrative Support – Autumn Sellen, FCA office administrator

Media – Trevor Hoskins

Elder Representative – Beverly Fawcett

Local Representatives

US Representatives (for International Conventions)

Next generation leaders

If we receive an invitation from a US planning committee, Duane Siemens will be the Canadian representative.

FCA Pastors available for consultation – Glen Forsberg, John Sprecher from FCA US

Hi Roger.

Thanks for your encouragement regarding our leadership direction and FCA Conferences. Our conference is a topic that has been discussed at many of our monthly meetings and, more intently, at our recent elders retreat. As a quick response here, I will make sure your email is added to our elders meeting this month. I can assure you that you are not alone with your concerns about conference expenses. Rest assured that we are working towards a proper solution as we move forward.

Thanks again for your support and attention to these details.

Blessings.

Trevor

On Apr 15, 2019, at 10:12 PM, canadaawakening@mymts.net wrote:

Dear FCA National Elders:

I would like to thank our National Elders, in collaboration with our new administrators, Autumn Sellen and Gene Enns, for getting all of the reports and business items for our **Annual General Meeting** on May 8 in Vancouver to us so well ahead of time this year. I am sure that the information being made available this far in advance has been done in previous years as well, but this year, one gained the sense that the elder board is moving in a good direction in so many ways, and streamlining our Handbook in separating our constitution from Handbook policies.

There is a sense that things are coming into greater order in so many areas, and I know that Trevor Hoskins, Gene Enns and Autumn Sellen have played a big part in this. It is my understanding that the national board can make policy changes, but that constitutional changes would require a vote of the membership, so I appreciate how better order is coming in a way that is also compatible with the law of the land while keeping our first allegiance to Christ and to His Kingdom.

A lot of good things have happened over the past year. Online registration has been a very positive thing, and our new website designed by Autumn Sellen certainly opens the door for greater opportunities for interaction and interdependent networking.

There is one item on my heart that I share in a spirit of love and of gentleness. I was overall very blessed in going over the reports and agenda items for the **AGM** on May 8. Gene Enns is doing a stellar job in dealing with legal and financial matters as a knowledgeable administrator. We are blessed to have him in his present role of overseeing finances.

I would like to simply and gently point something out on the **FCA 2020 Proposed Budget** (page 13 of the **Reports and Agenda Documents**). If one adds up lines 13 to 19, we can see the total **Convention Expenses**:

- for 2017 Actual was \$18,287.00,
- for 2018 Actual was \$16,508.00,
- 2018 Budget Original was \$22,400.00,
- 2019 Budget Original is \$22,350.00,
- 2019 Budget (Board Revision) is \$25,000.00,
- 2020 Budget Proposed is \$24,150.00.

Something that many of our members might miss is the fact that the "2018 Actual" Convention Expenses actually include \$7,494.00 from the 2017 Convention Expenses. So, in reality, the Actual 2017 Convention Expenses were **\$25,781.00**, and the Actual 2018 Convention Expenses were only **\$9,014.00**. Now, for 2019, the revised budget is still **\$25,000.00** for Convention Expenses, and **\$24,150.00** is budgeted for 2020.

I think that the direction that we have been wanting to take in our Fellowship is to function as a Family, and to see our national leaders as spiritual fathers and mothers, and those who lead more at the regional and local level as those who are being mentored and trained to also become fathers and mothers who will raise up other families for the expansion of the Kingdom of God. In any healthy family, we do not want for the children to become dependent upon the fathers and the mothers indefinitely. We expect them to grow up, to mature with the acceptance of responsibility, to pay their own bills, and to become self-supporting as we would expect in a family that multiplies and increases intergenerationally as each generation matures.

As we seek to raise up the next generation of leaders, it would be my hope that the fathers and mothers would communicate to the next generation that they cannot count on Mom and Dad to subsidize them indefinitely. When I see that our Actual 2018 Expenses were \$9,014.00, but that in 2019, we go right back to budgeting for \$25,000.00, I am wondering if we are creating a culture of dependency. Yes, we want to help one another, but I believe that in the Kingdom of God, we help one another more by freewill giving than by fees that are not given freely.

I was hoping that in 2018, we might start a new trend, but it seems that the old pattern is continuing in this area, and while fees will need to be adjusted from time-to-time, I really have not heard anything by way of encouraging that those who host Conventions need to take greater responsibility to meet their budgets without developing a culture of dependency and subsidy from the national board.

I appreciate that the National Board used to subsidize three of us from Canada to attend the FCA Conventions in the United States so as to be able to attend the Annual Meeting of the **FCA Media**. That was a valuable part of my journey to be able to attend **FCA National Conventions** in Chicago (2015), Seattle (2016) and New York City (2017). I am deeply grateful and appreciative of this support, because it enabled me to meet so many of our fellow FCA Ministers from south of the border, and I have been greatly enriched by that.

Of course, in the year 2018, I did not need a subsidy with the Convention being in Winnipeg, but now, I am personally motivated to attend the U. S. Conventions as much as I possibly can, but now I have felt led to give up any subsidy, and to pay my own way as a part of my own growth and maturing. Correct me if I am wrong, but I see churches and ministers as needing to be *self-supporting* at the local level if they are to truly become *self-governing* and *self-reproducing*.

Again, I stand to be corrected, but I have not seen it to be viable or sustainable when we have cities host Conventions that do not already have a strong FCA Church, or network of churches in that city or region. Having a convention of delegates in a city is not the same as the identification of a church planter who is willing to identify with the city and the people over the long haul until he or she births something that will continue to grow and to reproduce and to multiply in that city. The pattern seems to be that when we have cities like Regina host Conventions that have no FCA foothold there already, that we end up with a significant deficit.

My belief is that maturity comes in direct proportion to the acceptance of responsibility, and in order for our local and regional leaders to mature, I would like to see them take more responsibility as a part of the

journey that we are all on. I know that I certainly have not arrived in this area, but my prayer is that we can encourage our local and regional leaders to step up to the plate in a greater way, and to count the costs in establishing their budgets, and then deciding to what degree that they can take responsibility without relying on handouts and subsidies, the counterpart of which we see in our whole society when people come to rely upon the government to do for them the things that they could and take responsibility for at the local and family level as a springboard to bless the nation and the nations of the earth.

I look forward to seeing many or all of you in Vancouver, and it is my prayer that God will show up in big ways among us, and do a deep work inside each one of our hearts. May we lift our vision higher, and may we see the glory of the Lord that is in every believer, and may that glory be manifest among us!

Yours in the fellowship of the Kingdom,

Roger Armbruster