



# FELLOWSHIP OF CHRISTIAN ASSEMBLIES

Connecting to Advance God's Kingdom

## ELDERS' MEETING Thursday, May 16, 2019 9:00 am MT

For Video use: <https://zoom.us/j/4033413408>.

Join by Phone: 647-558-0588, Meeting ID: 403-341-3408 # (no participant ID, just hit #).

AGENDA			
Page	Item		Presenter
	1.	Roll Call, Prayer & Devotional	Glen
	2.	Approval of Agenda	Glenn
1-6	3.	Acceptance of Minutes: April 18, 2019	Glenn
	4.	FCA Update and Reports	Glenn
	4.1	Regional Coordinator Guest: Cory Rosenfeldt	Cory
	4.2	Fellowship Pastor	Glen
	4.3	Clearwater College	Paul
	4.4	FCA Media Report	Trevor
	5.	Follow-Up Items	
	5.1	Elders' Retreat Follow-Up Items	Glenn
7 <a href="#">(Click Here for Chart)</a>	5.1.1	2021 Convention Planning Committee (ER 19-06)	Glenn
8	5.1.2	FCA Missions Committee (ER 19-09)	Bev
	6.	New Business / Information Items	
9-11	6.1	"Death And Dying: A Brief Guide" Document	Glen
12	6.2	Group Retirement Plan – submitted by Jim Reimer	Gene
	7.	Next Meeting: Thursday, June 20, 2019 <i>(Devotional by Duane Siemens, Reginal Coordinator will be Ralph Girard of the BC Van. Island &amp; Lower Mainland Region.)</i>	



**Item 3.**

**FELLOWSHIP OF CHRISTIAN ASSEMBLIES**

*Connecting to Advance God's Kingdom*

**ELDERS' MEETING**  
**Thursday, April 18, 2019**

**MINUTES**

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**PRESENT:** Glenn Breitkreuz, Chairman  
Trevor Hoskins, Vice Chair  
Gene Enns, Secretary-Treasurer  
Beverly Fawcett  
Glen Forsberg  
Paul Reich  
Duane Siemens  
Autumn Sellen, Recording Secretary  
Bryan Swash  
James Humphries

**REGRETS:** Earl Toews (Regional Coordinator of Manitoba & North-Western Ontario)

The meeting was called to order at 9:07am.

EM 19.04.18-01 **Roll Call & Prayer:** Bryan Swash shared a devotional on, "what is God saying to the FCA?" As we reflect on Holy Week, what is God tearing down that we are trying to reconstruct? After Palm Sunday, Jesus cursed the fig tree. He was upset because of the appearance of fruit but there was none. There seems to be a connection between the recent burning of the Notre-Dame in Paris and how Jesus was upset with what the Temple had become. Jesus knew that it was all passing away. However, those that were the custodians of the Temple were missing the point. What needs to burn to the ground in our lives? What have we established among ourselves, that if God were here today would he dismantle? There's this notion that we are missing what God is trying to do. We need to keep asking, "what am I missing?"

Beverly Fawcett led in prayer.

EM 19.04.18-02 **Approval of Agenda:** It was Moved and Seconded that the agenda for the April 18, 2019 meeting be approved.  
*Moved: Duane*  
*Seconded: Trevor*  
**CARRIED**

EM 19.04.18-03 **Acceptance of Minutes:** It was Moved and Seconded that the minutes of the March 21, 2019 meeting be accepted.  
*Moved: Beverly*  
*Seconded: Bryan*  
**CARRIED**

EM 19.04.18-04 **Updated Envisioning Meeting:** Bryan Swash gave an update on the development of the Envisioning Meeting agenda. He asked for feedback from the Elders about what has happened at previous Envisioning Meetings. The draft agenda appeared to be a list of to-dos. Whereas the notes from the Elders' Retreat had envisioning items.

Bryan noted some of the issues that Ontario is currently facing. They have 175 FCA ministers but only 26 endorsing churches. Churches like Brad Montsion have nearly 50 endorsed ministers under them. Who is accountable to who? A family feel involves relationship.

After the recent breakfast in Ontario, there are few questions that have been raised:

1. What are the obligations to the Regional Coordinators?
2. What is the pathway to License/Ordination? And are we consistent?
3. Can we have an FCA Pastor to care for pastors in Ontario?
4. How do we articulate the difference between Ontario and Alberta pastors? Ontario pastors are often bi-vocational, in rented facilities, don't have money to go to convention, and not first-born Canadians. How do they understand FCA?
5. What are the Privileges and Responsibilities for being in the FCA?

Glenn shared on what the Envisioning Meeting has been previously. The Envisioning Meeting was started to give time for discussion of issues facing the FCA. However, what it was in the past is not relevant. What it needs to be for us now is what's most important. We need to be clear what the Envisioning Meeting is for. It is about pushing a new agenda forward and these are the keys to do it.

**Bryan's suggested structure:**

1. Worship (a few moments to get our hearts in tune)
2. Video (grabs attention)
3. Easy buy-in issues (things that are well accepted)
4. Stretch points (here is where we need to go)
5. Discussion
6. Lunch
7. Go over anything that pertains to easy buy-ins, stretch points, and discussion— what business do we need to quickly address so we are ready for ABM tomorrow?

Duane suggested that we start off with, "We have listened carefully. This is what we have come up with from listening to your heart at previous Envisioning meetings."

1. Equipping Spiritual Leaders
2. Teaching Biblical Worldview
3. Cultivating personal and relationship well-being
4. Encouraging kingdom partnership and networking

**ACTION:** Autumn (1.) check with Jim Reimer to see if we can make Tuesday lunch a working lunch for Envision Meeting. (2.) Send Bryan a list of items for EM.

**ACTION:** Everyone - Bryan is going to tell us where he needs us in the EM.

(Bryan Swash left the meeting)

EM 19.04.18-05 **Fellowship Pastor Report:** Glen Forsberg shared that in Alberta they are rejoicing for the election. Pastor Glenn asked to put together some thoughts on vision for the FCA.

What could the FCA look like in the next five years?

1. We have a History
2. Ingredients for Renewal – Genuine relationship with God through Spirit-anointed Prayer, Power, & Purpose.
3. Cry for Fellowship instead of Isolation. Unity is happening in Canada.
4. Practical Connectors – Regional Coordinators, the Fellowship Pastor, and many outbound ministers. We are all connectors.
5. Serving our vast Nation. Could a connecting agenda be aided with an Associate Fellowship Pastor?
6. It is time to recognize, mentor, and release young and women ministers in ministry in our Fellowship.
7. Due to the over-burden of large numbers of ministers in some regions, we need a fresh wineskin for the sponsorship of ministers and churches.
8. Release the Eldership to move to
  - a. Vision-casting
  - b. Prayer
  - c. Words of God for the movement
  - d. Fatherhood
  - e. Develop a convention planning core committee to work with regional hosts and sites
9. A return to what “seems good to the Holy Spirit and to us”

Glen will be sharing more on the future at the ABM.

EM 19.04.18-06 **Missions’ Coordinator Report:** James Humphries gave an update on a couple of items. Someone donated a tower which gives them direct unlimited internet. They can now connect better with others over the internet. Overseas they are working on leadership building. Building leaders that will build other leaders. The Missions Committee will meet at the Convention. They look forward to what will come out of those meetings. Bev will be the Elder liaison of missions. Gene will be helping as well. James is willing to advise, if needed.

EM 19.04.18-07 **Clearwater College Report:** Paul Reich reported that they had a youth retreat recently with 200 people. There are a number of groups that come and bring non-Christian youth. There were a number of kids that got saved, and some that were filled with the Holy Spirit. Second item is that they already have 9 new applications for next year. Compared to this time last year, there was only 2 applications. There are 6 students that they are currently dialoging with and of those, several have given verbal indications that they are coming next year. There are 8 returning students. They are praying to hit the 20 students for next year.

EM 19.04.18-08 **FCA Media Report:** Trevor Hoskins gave a brief report that the website has been refreshed and changed. Autumn went over some of the updates which include notifications when someone interacts with you online. There is also now the feature of being able to switch between FCA membership profiles, such as for spouses or pastors of a church.

ACTION: Autumn will send out the promotional video on the website next week.

EM 19.04.18-09 **Financial Statements:** Gene Enns gave a financial update for March 2019. He noted that March was a unique month because FCA was paying Kara her last month as well as Autumn and Gene were taking on responsibilities. Moving forward it will just be Autumn and Gene paid for administration work. Elder's retreat came in under budget. The accounting expense (line 57) was \$3,000 compared to the budgeted \$2,000. The additional \$1,000 was due to extra work. Line 64 was the laptop purchase for Gene. There were also lots of transitional items.

Gene highlighted an item in the equity section: Total Unrestricted Assets. The number on the left is this year (March 2019) \$177,544.45. The number on the right \$160, 910.57 is from last year (March 2018). This is funds that we actually have available to use. Compared to our position last year, our position has greatly improved.

EM 19.04.18-10 **Office Transition Budget:** Gene Enns gave an update on the expense associated with the office transition. The Elders adjusted the budget at the Elders' Retreat to include \$8,000 for transition and development costs. CFA has been scanning and uploading documents so Gene and Autumn have access online. This helps make it more of a virtual office. Susan quoted that it would cost around \$3,000 for CFA's work. FCA will be sending CFA compensation which will come out of the budgeted transition and development costs line.

EM 19.04.18-11 **Convention Budget:** Gene Enns gave an update on the expenses associated with the FCA Convention in Vancouver. Gene spoke with Jim Reimer. There has been positive movement regarding the deficit. It appears there will be a deficit between \$5,000 to \$10,000. There are over 200 people registered.

It was approved that the FCA would send the \$2,000 for the Regional Coordinator dinner and the \$10,000 budgeted convention subsidy. The bottom line will have to be figured out later.

ACTION: If anything needs to be printed, please let Jim Reimer and his team know right away.

EM 19.04.18-12 **ABM Agenda & Schedule:** Glenn went over the chairman version of the schedule for the upcoming Annual Business Meeting at the 2019 Convention in Vancouver.

Convention Planning Committee: This will be brought up at envisioning meeting. We don't need a motion but can ask for one if we want one.

ACTION: Autumn add to the Chairman's script for the ABM meeting:

*In light of this, we would like to revamp the handbook to be a more useful tool.*

*Do you authorize the Elders to make updates according to this new paradigm with accountability to the membership at the ABM?*

*Vote by show of hands.*

ACTION: Finalize who is speaking for each of the business items.

EM 19.04.18-13 **Articles Amendment:** Gene Enns commented that the Article Amendments were submitted by email to members in the Notice to Members on April 5, 2019. In the Articles, Gene separated the 6 articles at the end into several different motions. This helps separate it into similar items.

ACTION: Everyone to be familiar with the content that was sent out to members.

EM 19.04.18-14 **FCA Plus Board Meeting:** The Elders convened as the FCA Plus Board.

*(See the attached FCA Plus Board Meeting minutes.)*

EM 19.04.18-15 **Future Conventions:** *Item 7.2 Elders' Retreat Follow-Up Item – Future Conventions* from the meeting agenda. This item has been discussed before and we will work at developing.

EM 19.04.18-16 **Prayer Emails:** Based off of feedback received, the FCA Prayer emails are getting to be too frequent. There needs to be guidelines of how often and what type of emails are sent.

Guidelines:

- A prayer page on the website (not emailed)
- Bulleted points
- Clarity of the purpose needs to be identified.
- Ron to go over requests and scrutinize
- Opt-in option not auto subscribed
- Monthly reminder that there is a Prayer Wall on the Website.
- The FCA Prayer email reserved for crisis and emergency.

ACTION: Trevor to call Ron to give update on changes needed.

ACTION: Autumn unsubscribe members.

Trevor Hoskins motioned to adjourn at 11:04 am.

The next Elders' Meeting is scheduled for **Thursday, May 16, 2019 at 9:00 AM (MT)**. The devotional will be led by Glen Forsberg, and the Regional Coordinator joining will be Cory Rosenfeldt.



# FELLOWSHIP OF CHRISTIAN ASSEMBLIES

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*Connecting to Advance God's Kingdom*

## FCA PLUS BOARD MEETING

Thursday, April 18, 2019

### MINUTES

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*The convening of the meeting coincided with the FCA Elder Board Meeting.*

PRESENT: Glenn Breitzkreuz, Chairman  
Trevor Hoskins, Vice Chair  
Gene Enns, Secretary-Treasurer  
Beverly Fawcett  
Glen Forsberg  
Paul Reich  
James Humphries  
Duane Siemens  
Autumn Sellen, Recording Secretary

REGRETS: Bryan Swash

The meeting was called to order at 10:53 am.

FP 19.04.18-01 **Acceptance of Minutes:** It was Moved and Seconded that the minutes of the March 21, 2019 meeting be accepted.  
*Moved: Gene Enns*  
*Seconded: James Humphries*  
**CARRIED**

FP 19.04.18-02 **FCA Plus Committee Recommendation:** Gene gave an update on the meeting the committee had on April 9, 2019 with our broker Scott Hanrahan. The current insurance provider is Encon. The recommendation was that FCA Plus stay with Encon. There will be an increase in fees. There were additional quotes provided that were lower than Encon. However, Scott recommended we stay with Encon for the benefits we receive. He advised that companies offer lower fees to get you in the door and then raise them later.

It was Moved and Seconded to accept the recommendation from the FCA Plus Committee to stay with Encon.

*Moved: Gene Enns*  
*Seconded: Glen Forsberg*  
**CARRIED**

Trevor motioned to adjourn at 10:56 am.

## Item 5.1.1

### **Follow-Up Items from the 2019 Elders' Retreat:**

[Click here to access the 2021 Convention Planning Chart \(Google Drive Document\).](#)

#### ER 19-06 **Future Convention Planning:**

Duane Siemens reviewed the groups thoughts about a Convention Planning Committee:

- Start to strategize two years in advance so that the local host church isn't solely responsible for the vision and theme.
- FCA Convention template/task list divided into time frames.
- At least one Elder on core planning team.
- Clarifying financial obligations.
- Ensure a representative from Canadian Elder team is participating in an International Convention planning.

Trevor Hoskins said that any planning needs to feed back into our vision. Paul Reich suggested that we assess which FCA churches are physically able to host a Convention. Bryan Swash suggested that with two Conventions in a deficit position this is a good opportunity to make some major changes where the Elders take control of the Convention and start looking at alternate venues such as other denominations' churches, camps, etc. **ACTION: Paul Reich and Bryan Swash will begin to investigate locations for the 2021 Convention.**

#### Schedule:

Gene Enns suggested hosting a Convention every other year in locations that have proven to be break-even or profitable and then alternate locations around the country.

2019 – National in Vancouver, BC

2020 – International in California

2021 – National in Alberta (ACTION: Glen Forsberg will contact John Lucas to inquire about Calgary as a possible location)

2022 – International in Toronto, ON?

2023 – National in Winnipeg, MB

2024 – International US

#### Suggested Convention Planning Committee:

Chairman – Trevor Hoskins

Financial – Gene Enns

Administrative Support – Autumn Sellen, FCA office administrator

Media – Trevor Hoskins

Elder Representative – Beverly Fawcett

Local Representatives

US Representatives (for International Conventions)

Next generation leaders

If we receive an invitation from a US planning committee, Duane Siemens will be the Canadian representative.

FCA Pastors available for consultation – Glen Forsberg, John Sprecher from FCA US



## **Item 5.1.2**

### ***Follow-Up Items from the 2019 Elders' Retreat:***

ER 19-09 **FCA Missions Committee:** James Humphries was asked to recommend potential FCA Missions Committee members. He suggested Jeanette Stone, Robert Parmenter, Al Purvis and Dwight Lagore. **ACTION: Glen Forsberg will ask John Lucas III if he is interested in being part of the committee.** Beverly Fawcett will be the Elder liaison on this committee with Gene Enns and James Humphries being consultants in forming the committee. Gene has written a document about the Development of a Missions Committee.

## Item 6.1



### Canadian Multifaith Federation (CMF)

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### DEATH AND DYING: A BRIEF GUIDE

The Canadian Multifaith federation (CMF) is planning to publish a compilation on the subject of ‘Death and Dying’ in our communities as applies to the various faith groups represented therein. The purpose of the document is to make available the relevant data on this subject available in a single publication as a quick reference of pertinent information for any individuals or institutions who wish to acquire a copy from the CMF.

This is an invitation to your faith group, through you, for written submission towards this document, following consultation with the authorized personnel in your faith. To authenticate your submission please consult the appropriate spiritual teachings, being mindful of the prevailing beliefs and customs of your faith as well as providing the relevant references wherever possible.

Formatting your presentation in a sequential manner of events related to death and dying (as you will note as steps A, B, C, D below) will undoubtedly invite uniformity of data in presentations by different faith groups. Following are some of the guidelines you may wish to employ to aid in the thoroughness and clarity of your submission noting that you are free to divulge from these as seen fit for your purposes.

1. Documentation of the Formalities, Rituals, Procedures etc. in the sequence of events.
  - A. Rights at the end stage of life.
  - B. Immediately following death. The accepted modalities of dealing with the body with reverence and dignity i.e. Burial, Cremation and other applicable procedures, customs thereof.
  - C. Formalities, Rituals etc. in the days, weeks, months following the ceremonies noted in B.
  - D. Any long term, continuing or recurrent formalities in your faith.
2. Description of Customs, Rituals, Procedures etc. “Unique” to your faith group.
3. Any special prayers and customs, obligatory or otherwise for the various stages indicated above.
4. You may wish to comment on the accepted and prevailing customs in your faith relating to:
  - a. Cremation or Burial.
  - b. Embalming.
  - c. Medical assistance in dying (MAID).
  - d. Donating the body for medical research.

e. Customs honoring the departed such as: Scheduling pilgrimage to offer prayers at holy shrines on behalf of the departed, philanthropic deeds by family and friends in memory of the departed, provisions for emotional and spiritual support for surviving family members and care givers etc.

5. Any other relevant points unique to your faith group you may wish to add.

6. Mindful of the need for brevity, please restrict the length of your presentation to no more than 25 sentences.

7. The submission needs to be proofread at your end,

8. Kindly get it certified by the representative official(s) of your faith group (i.e., complete the authorization form, see page 2).

CMF gratefully appreciates your participation with your contribution reaching the CMF office in about three months (i.e., May 30) so that the publication will be ready by June 30, 2019.

**FAITH GROUP APPROVAL FORM**

**SUBJECT:** Certificate of Authoritative Information in DEATH AND DYING: A Brief Guide

Faith Group:	
Name of Faith's Representative authorized to provide the update information:	
Position or Title	
Address/Tel./Email	
<p>I approve the materials given in this document as accurately reflecting the values and tenets of the Faith Group.</p> <p>Date _____ Signature _____</p>	

## **Item 6.2**

On 5/14/2019 12:37 PM, Jim Reimer wrote:

Hello

Can you present this to our Elders or make an executive decision on this

I have received a request to allow the local Christian School to sign on to the FCA Group Retirement plan. They are not listed with the FCA, so I am wondering if there would be any problems with this happening.

They have a staff of about 12-15

I am not sur how many would be participating.

The upside is that our pool would grow, which benefits our plan.

We are serving the wider body of Christ.

The downside is that it would create a bit more work for our office.

I think there should be a small (simply to recoup costs) administration fee as well for all users.

I have spoken to Dan Poirier, and he sees no problem with it.

Blessings,

Jim Reimer, Pastor

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